



## 4 ways to get your resume out of the Stealth Mode

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Companies go into Stealth mode when they are trying to be secretive or hiding a new launch of a product from its competition. But your resume tends to go into stealth mode automatically without even lifting a finger. Follow these simple steps and get resume noticed

### **1. A picture speaks a thousand words:**

If we all know and understand this then why don't we follow it. Our nature is to connect a name to a face, add your presentable photo to your resume. Make sure you dress up for the picture. Your objective is to look impressive. If possible add a professionally clicked picture, but no posses. An impact has to be created and this would be the starting point.

## **2. Focus on accomplishments:**

Don't copy and paste things from your previous job description. No one wants to read about what you were asked to do. Try and add real life accomplishments. Your interviewer wants to know what you were able to achieve and how that benefited your organization.

## **3. Design it:**

Your resume is the first introduction of you to your interviewer; make it as impressive as you can. Make it stand out of the crowd, don't be obnoxious, be pleasant to the eyes. Search the Internet for some good examples to inspire you and get your creative juices flowing.

## **4. Make it User friendly:**

When you apply for a job, you are sending out one resume. Make a recruiter posts a job, he/ she is getting multiple resumes. So how can you become the recruiter's best friend even before they pick up the phone to call you, make your resume easy to read, **highlight** or **BOLD** things that need to stand out. Make sure you do this for all your accomplishments such as **revenue** you made for the company, **cost** that you saved for the company, try and quantify these accomplishments so that it is easy to pick up.

Start off with these simple steps and make an impression on your future employers. Always remember that a resumes job is to get you an interview, so make it stand out.

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